



Advanced Databases

Duration : 45 Hours (Flexible)	Course Fees and Start Dates
Maximum Class Size : <u>8 Students</u>	For the latest <u>start dates</u> and <u>course fees</u> visit www.edenhousecomputing.co.uk

The primary objective of the course is to accredit advanced database management skills in using a database application at an advanced level, mainly developed for Users with previous knowledge in database applications looking to gain expert level knowledge in database applications.

The advanced database focuses on Table Design, Fields and Columns, Relationships and Joins, Query Types, Query Formulas and Refining a query, Form Design and Controls, Subforms, Report Design, Calculations in reports and Report Presentation, Macros, Import, Export, Link Data and much more...

Advanced database will be followed as a tutor supported interactive session under the supervision of qualified teacher(s) certified by the BCS with set lessons following the Advanced ECDL (European Computer Driving Licence) syllabus for the Advanced ECDL course. It is an Internationally-recognized qualification demonstrating that you have the advanced skills needed to use the most common computer applications efficiently and productively at an advanced level. Class format is a traditional "Structured Class" based on interactive sessions.

- Great for your CV
- Ideal for Office Staff, Students and end users
- Maximum Class Size: 8 Students
- Course Duration: 45 Hours (Flexi-Time/Full time)
- Study Method: [Tutor Supported Interactive Session](#)
- Create your own timetable by choosing to attend any number of sessions per week until you have used up your 45 hours, Or 15 hours per week over 3 weeks as full time.
- We have three daytime class time to choose from: Morning, Lunchtime or Afternoon. Each class is 3 hours in duration.

	Mon	Tue	Wed	Thu	Fri
09:00 - 12:00					
12:00 - 15:00					
15:00 - 18:00					

Advanced Databases – £355

For upcoming dates see www.edenhousecomputing.co.uk

To book your place, please contact us on ecd1@edenhouse.co.uk or call 0845 643 9 346



Advanced Database

Microsoft Access 2003 / 2007

The primary objective of the course is to accredit advanced data management skills

Developed For

Users with previous knowledge of databases, looking to gain expert level knowledge in Access 2003.

Prerequisites

A basic knowledge of using a personal computer in the Microsoft Windows environment is an essential prerequisite for this course. Experience in working with Access is also required. In particular, you should be able to:

- Database Concepts
- Using the database application
- Tables
- Forms
- Retrieving Information in the form of Queries
- Reports
- Prepare Outputs

Programme Focus

1. Database Development and Use
2. Fields/Columns, Relationships and Joins
3. Query Types, Refining a Query
4. Form Controls
5. Report Controls and Presentation
6. Linking, Importing, Automation

Certification

ECDL® Advanced Database